WEST BENGAL BOARD OF SECONDARY EDUCATION
77/2, PARK STREET, KOLKATA-16

STATEMENT FORM FOR ADMISSION/LATE ADMISSION/BREAK OF STUDIES

1. Name of the Student

2. Name of the Father/Mother

3. Present Address

4. Name of the school and class where the student read last
   a) Index No.
   b) Sub. Offered F. L. S. L. Addl.
   c) Date of Birth DD MM YYYY

5. Date when the student left the school

6. Whether the student completed one year in the Madhyamik class before discontinuation of his/her studies
   Yes No

7. Name of the school and class to which the student seeks admission or has been admitted (Provisionally)
   a) Index No.
   b) Sub. Offered F. L. S. L. Addl.
   c) Date of Birth DD MM YYYY

8. Date of admission of the student in the school (Provisionally)
   DD MM YYYY

9. Date from which the student has been including his/her class after leaving the school
   DD MM YYYY

10. Reason of Break of studies or of late admission

11. Whether the student has been examined and found fit for admission to the class

12. Recommendation of the Head of the institution of the school where admission is sought

13. Reason of delay, if any, in reporting the case to the Board

14. Documents to be submitted:
   (a) Application from the guardian of the students (The guardian should state the full details of the students absence from school for the above period / late admission / reason for change of school) to be addressed to the Secy., WBBSE.
   (b) Attested copy of Transfer Certificate and Mark sheet.
   (c) Medical certificate in original (if the break or late admission due to illness).
   (d) Registration certificate Xerox copy attested by H/M/Regn. Application Form Xerox copy attested by H/M.
   (e) Cash challan or I.P.O./Draft in original showing mode of payment as changeable fees in the Board.

15. Requisite fees of Rs.50 (fifty only) Ch. No. Date

Signature of Head of the institution
Date and Seal